

**BOARD OF EDUCATION
Millburn School District 24
REGULAR BOARD of EDUCATION MEETING
November 27, 2017**

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Casandra Slade, Vice President
Jim Guziak, Secretary
Denise Ide, Member
Irshad Khan, Member
Brendan Murphy, Member
Maggie Wentzell, Member

BOARD CLERK

Bernadette Hanna

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Jake Jorgenson, Principal, MMS
Ben Walshire, Principal, MES

VISITORS

Carol McGill
Larry Kreuscher
Cheryden Juergensen

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Jim Guziak, Denise Ide, Irshad Khan, Maggie Wentzell. Absent: Brendan Murphy.

PUBLIC COMMENT – There were no public comments.

ADDITION of DISCUSSION ITEMS

It was requested that three items be added to the discussion:

1. Apple Professional Development
2. IASB Class for Superintendent Evaluation
3. Book Discussion

It was noted that Board Member Brendan Murphy entered the meeting at 7:05 p.m.

PRESENTATION

Larry Kreuscher, Manager and Cheryden Juergensen, Partner with Eder, Casella & Company, presented the FY17 audit report to the Board. The audit report is posted on the Millburn website. Most of the audit information is governed by statute, regulations, and professional standards. The Board thanked the auditors for their presentation.

ACTION ITEMS

FY17 Audit

A motion was made by Casandra Slade, with a second by Denise Ide, to approve the FY17 Audit as presented. On a roll call vote the following board members voted Aye: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell. Nays: none. Absent: none. The motion passed.

Board Expenses

A motion was made by Brendan Murphy, with a second by Irshad Khan, to approve the expenses totaling \$1,801.40 incurred by the Board for professional development at the IASB Fall Meeting and the 2017 Tri-Conference, sponsored by IASB/IASBO/IASA. On a roll call vote the following board members voted Aye: Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette. Nays: none. Absent: none. The motion passed.

Consent Agenda

A motion was made by Casandra Slade, with a second by Brendan Murphy, to approve the Consent Agenda as presented. On a roll call vote the following board members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak. Nays: none. Absent: none. The motion passed.

The Consent Agenda included:

Approval of Minutes

- Regular Board Meeting of October 23, 2017
- Closed Session Meeting of October 23, 2017
- Special Board Meeting of November 13, 2017
- Committee of the Whole Meeting of November 13, 2017

Bill Approval and Payment Authorization

Activity Account

Personnel Report

- Employ – Julie Elver and Victoria Lewis as Substitute Teachers
- Resignation – Jenna Cermak – 1.0 FTE Kindergarten Associate

INFORMATION/DISCUSSION

Board Agreements

The Board will continue to review the agreements and make changes before accepting them.

Apple Professional Development

Dr. Lind informed the board that he has been looking into purchasing Apple Training for the next two-and-a-half years at a cost of approximately \$63,000. It is an intense course, but at the finish our staff would be highly trained. Apple takes our curriculum and makes the learning experience better. They use the tools we have in place. Another local school district recently completed the course and said it was highly motivating for the staff.

IASB Superintendent Evaluation Class

After a short discussion, it was decided to move this topic to the next meeting.

Book Discussion

Mr. Guziak pointed out that he purchased a book at the recent Scholastic Book Fair in the elementary age section. Upon closer inspection, it was determined that this might not have been appropriate for that age group. Ms. Ide offered to contact the PTO and the Scholastic representative. She explained that sometimes when the books are delivered from a previous sale, it might be that they are grouped incorrectly.

FUTURE INFORMATION/DISCUSSION ITEMS

- “Skyping” possibilities for Board Meetings
- Sharing what was learned from the Tri-Conference Workshops

FUTURE AGENDA ITEMS

- Completed 2017 Summer Projects
- Selection of Architect
- Adoption of Property Tax Levy (December)
- Annual State of Affairs (December)
- Official School Calendar 2018-19 SY (December)
- Discussion on Band (January)
- Fees for Registration, Transportation, Building Use, Activities and Clubs (January)
- Board Agreements
- Apple Professional Development

BOARD REPORTS

Since this will be a topic at the next meeting, the only comment about the 2017 Tri-Conference is that it was great.

Mr. Guziak informed the Board that he had completed the mandatory board training online and that he endorses this method.

SUPERINTENDENT REPORT

Parent/Student conferences were great. The teachers were busy and prepared. There was positive feedback from the parents. Dr. Lind likes the format of the student-led conferences, which allow students to take some responsibilities.

Dr. Lind reported that he articulated with the Antioch Feeder Schools. They are looking at shared services, like salting the parking lots, and professional development opportunities. The joint board dinner is planned for May 15, 2018 and Lake Villa District 41 is hosting. Attorney Lynn Hymes will be the guest speaker and the topic will be ESSA.

BUSINESS OFFICE REPORT

Dr. Johns reported that the Technology Garage Sale would be December 1 and 2. He also informed the Board that a state auditor was reviewing the 2015-16 Transportation Claim and the 2016-17 Title IIA Grant, which is used for staff development.

Ms. Cason LaTourette thanked Dr. Johns for representing Millburn so well as a presenter at the Tri-Conference. His presentation was on building construction and she noted how knowledgeable he was on the topic. Both Ms. Slade and Dr. Wentzell attended this presentation.

CLOSED SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Casandra Slade, to enter into Closed Session for the purpose of discussing the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

On a roll call vote the following board members voted Aye: Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide. Nays: none. Absent: none. The motion passed and the Board entered Closed Session at 8:27 p.m.

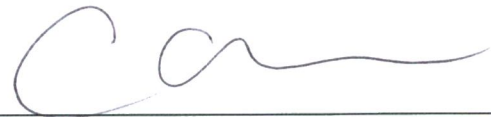
It was noted that Mr. Jorgenson and all guests exited the meeting room.

A motion was made by Carissa Casbon LaTourette, seconded by Casandra Slade, to exit Closed Session and return to the Regular Board meeting. On a voice vote, all Board Members present voted Aye. Nays: none. Absent: none. The motion passed. The Closed Session ended at 8:57 p.m.

ADJOURNMENT

There being no further business, a motion was made by Casandra Slade, with a second by Denise Ide, to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 8:58 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: 
President

Attest: 
Secretary

December 18, 2017
Date